International Access to Care Program   
2024 MENTOR GUIDELINES AND APPLICATION

Access to care has been a part of the Foundation’s mission since 2016. The access to care initiative is fulfilled through International and Domestic programs. The international outreach program was developed and implemented in conjunction with the Foundation’s [Resident Expert Advisory Council (REACH)](https://www.aae.org/foundation/foundation/foundation/who-we-are/reach/).

During each international access trip, three volunteers (two endodontic residents and one endodontic mentor) accompany general dentists and dental teams at various clinic sites in Jamaica with Great Shape!, Inc. During the week-long intensive experience, all three volunteers provide endodontic treatment to patients. Foundation volunteers are some of the first endodontists to participate in treating patients at these clinics.

First opportunity to participate as a resident volunteer is given to the Foundation’s Resident Expert Advisory Council (REACH) members and nominees. The endodontic mentor for each outreach trip is selected through the application process. The opportunity is supported in full by the Foundation, and includes the cost of Great Shape registration, travel, insurance, lodging and accommodations, food & beverage, and ground transportation to and from the airport and clinic.

All volunteers selected by the Foundation are sent to participate with Great Shape and are a direct reflection of the Foundation for Endodontics, its mission, its volunteers, and donors. The Foundation for Endodontics expects its endodontic volunteers to abide by Great Shape’s code of conduct (which will be provided to all volunteers) and treat its volunteers, leadership and the Jamaican patients with respect and esteem. All Foundation volunteers are expected to participate fully in the Great Shape experience and to abide by all of its rules, regulations, policies, and expectations.

**Eligibility**

* AAE member endodontist who has graduated from a CODA-accredited institution in the U.S. or Canada.

**Application Requirements**

* [Application form](https://foundationforendodontics.formstack.com/forms/international_access_mentor)
* Three letters of recommendation (these can also be used for submission to Great Shape’s registration process, if/when selected for the position)

Timeline: The deadline for applications to be considered for the coming year is December 1. The Special Committee on Outreach will meet in January to select the endodontist mentors to go on each trip for the year. All applicants will be provided an update on their status as a volunteer by the end of January.

**Role of Mentor**

* Prior to the trip
  + Complete registration process in a timely fashion
  + Participate in Foundation-organized conference call to introduce all volunteers and review responsibilities
  + If necessary, travel with endodontic equipment need for their assigned trip (if this applies, all equipment and materials will be packed and shipped directly to you)
* During the trip
  + Mentor and monitor endodontic residents as they treat patients
  + Advise general dentistry volunteers in determining when endodontic treatment is needed
  + Create an organized practicing environment for all three practitioners to be most effective (equipment and tool set up)
  + Organize and keep inventory of all equipment throughout the week for a streamlined break-down and packing process
  + Allocate enough time to organize, fully inventory and pack up all endodontic equipment in Foundation storage (inventory documents provided by Foundation staff to all attending mentors)
  + Ensure Foundation volunteers are acting in accordance with Great Shape policies and expectations
* Following the trip
  + Share inventory report with Foundation Program Manager for planning and reorder
  + Complete the follow-up survey to help the Foundation improve the process for future trips
  + Participate in de-brief conference call(s) with the Special Committee on Outreach and/or Foundation staff

Applications must be completed online. Applications will not be accepted via mail, email, or fax. Questions can be directed to Cassie Rotolo, Program Manager, at [crotolo@aae.org](mailto:crotolo@aae.org).